



Queen Margaret's School Parents' Association (PA) Meeting Minutes October 7, 2024

Attendees:

PA Executive

Neemet McDowell (Chair)
Darrel Siegle (Vice-Chair)
Kirsty Grant (Community Welfare)
Natalie MacGregor (Past-Chair)
Taren Macfarlane (Secretary)

QMS Staff

Heather Bartfai, Director of Alumni, Community and Donor Engagement
Oliver Amiel, Director of Student Life

PA Members

Kevin B., Laura H., Cynthia L., Lisa D., Erick S., Hilary N.

Regrets

Ashley Hayek (Treasurer)

- Call to Order 8:31am
- Territorial Acknowledgement (Neemet)
- Noted that this meeting was being recorded for parents/guardians who are unable to attend.
- Welcome and Introductions
- Approval of Minutes from September 9, 2024
 - Approved by Natalie, seconded by Darrel, all in favor

Reports

Chair: Neemet McDowell

- Holiday market & fair planning

Vice-Chair: Darrel Siegle

- Holiday market & fair planning
- Gaming Grant/GASRs (see below)

Treasurer: Reported by Neemet in Ashely's absence

- Account balances: General \$9575.18, Gaming \$74.08



Community Welfare: Kirsty Grant

- Updated on several cards distributed, with recently more support needed for families of a few students going through challenging times.
 - **Action item:** Heather to ask if meals, meal-chain and/or grocery deliveries can be arranged for those families in need.
- Holiday e-card for staff
- Staff appreciation for December, tabled for November PA meetings

Secretary (tabled)

Guest Speaker: Oliver Amiel, QMS Director of Student Life

- Potential to plan a parent presentation about sexual education with Carly (sexual health educator)
 - **Action item:** PA to help promote the session to parents, session to be available live and via Zoom, list hot topic items to help draw interest
 - **Action item:** PA to provide Oli with estimate of student volunteers needed for Holiday Market set up on Friday November 29.

For Discussion and Updates

Secretary: Nominations and Voting

- Natalie nominated Taren Macfarlane for secretary, Cynthia seconded the motion, all in favor, motion carried.

Gaming Grant

- **Action item:** Information needed for GASR 2020, 2022, and 2023: License #'s, prize info, raffle specific totals, gaming grant revenue, gross revenues from all licenses, license #, type, and period (dates), expenses for gaming event (prize costs), net proceeds, how the PA spent gaming funds. Deadline October 31, 2024, for this school-year's application to be reconsidered.

Cole's Bench

- Neemet put forth a motion to pay for the cost of the bench, \$1000, Cynthia seconded motion, all in favor, motion carried.
- **Action item:** Ask Kirsty for plaque wording

School Investment Update

- Cynthia suggested providing families with an update from the PA about the items/equipment that have been purchased, as well as QMS specific improvement projects.

Holiday Market & Fair

- Next meeting October 21 at 8:15 am, Karin Quinn Hall and via Zoom





Class Reps

- **Action item:** Darrel will communicate with class reps re Holiday Market as soon as possible.
- **Action item:** Heather to find a class rep for Grade 5.
- Class reps to send out info about Silent Auction basket donations by November 1 and collect by Friday November 22. Basket wrapping either Tuesday or Wednesday, November 26/27.
- More involvement with parents in future such as requesting for parent volunteers for events and to help with running fundraisers.

Created by Kids

- Cynthia asked for assistance in organizing CBK order items. PAC members offered to help Monday October 28 after drop off (8:00 am)

Review of Outstanding Action Items

- January: collect Christmas decor donations (class reps to call for donations before Christmas holidays)
- Staff Appreciation (tabled)
- Additional Fundraising Activities (tabled)

New Business (tabled)

Next Meeting: Monday November 4th at 8:30am, Karin Quinn Hall and via Zoom

Meeting Adjourned at 9:50am

