



QMS Parents' Association Minutes of AGM Meeting

June 5, 2023

8:15am in Karin Quinn Hall & via ZOOM

PA Executive:

Cathy LaPointe - Chair

Natalie MacGregor – Vice-Chair

Sherra Collett – Treasurer

Kathryn (Kathy) Henderson – Secretary

Kirsty Grant – Community Welfare

QMS Staff:

Heather Bartfai – Manager, Alumni & Community Relations

Hayley Picard – Director of Communications and Marketing

Kim Ludvigson – Executive Assistant to the Head of School

PA Members:

Neemet M.

Martha M.

Called to Order at 8:17am

Introductions and Affirmations

All members present were previously acquainted so introductions were not necessary today.

Approval of the Minutes from June 7, 2022

Approval of the minutes as submitted moved by Neemet, seconded by Natalie. All in favour.
Carried.

Reports

Chair: Cathy noted that the QMS PA has had a great year, we are happy to have COVID restrictions behind us, and this year we were able to continue on with mission of including parents in the life of the school. We also had a successful year of fundraising (Sherra will follow up).

Vice-Chair: Natalie echoed sentiments of another awesome year, thank you to members of the PA for support for executive and school efforts.



Treasurer: Sherra noted a strong year in terms of fundraising, with total intake just over \$38,000. Probably some room for discussion in some of these areas of fundraising. Our balance sheet is at a small loss due to dispersal of funds from last year. We currently have \$5700 in our account. We will owe for the PA FunFest (June 19) but it will be covered. Our books run September through August rather than July to June (to match school year). Some discussion of changing our fiscal year to July 1 through June 30.

Sherra put forward a motion to change the fiscal year from Sep 1—August 31 to July 1— June 30. Neemet M seconds. All in favour, carried.

Sherra noted that our expenses are low vs income so we are able to funnel almost all funds raised into the school's wish list.

Secretary: Kathy— Nothing to report.

Community Welfare: Kirsty will have some cards to write for departing faculty and staff, plus cards for lifer families. Looking forward to any special acknowledgments for departures. More discussion to follow during the regular PA meeting.

Elections of the QMS Executive for 2023–2024

Sherra offered a special thanks to Cathy L for her two years as chair and Cathy L will now move to the position of Past Chair.

Chair - Sherra nominated Natalie McGregor to the Chair position. Natalie accepted the nomination and let her name stand. All in favour, **carried.**

Vice Chair – Sherra would like to nominate Neemet McDowell. Neemet accepted the nomination and let her name stand. All in favour, **carried.**

Secretary – No nominations at this time. Kathy Henderson will take minutes for the regular June PA meeting following the AGM.

Treasurer – Sherra Collett is willing to stand another year. All in favour, **carried.**

Community Welfare – Kirsty Grant is willing to stand again. All in favour, **carried.**

Sherra moved to accept the PA exec for 2023-24 School Year. Neemet seconded. All in favour, carried.

End of Election.





Monthly PA Meetings for 2023-2024

Natalie proposed continuing with the first Monday of every month. The first meeting of the 2023-24 school year will be held Monday, September 11 (first day of school is Sept 6). No January meeting. Meetings to continue to be held 8:15 am.

- September 11th, 2023
- October 2nd, 2023
- November 6th, 2023
- December 4th, 2023
- February 5th, 2024
- March 4th, 2024
- April 8th, 2024
- May 6th, 2024
- June 3rd, 2024

The QMS PA AGM will be on **June 3, 2024**.

THANK YOU

Heather thanked Kathy H and Cathy L who are departing the executive.

Next meeting: **June 3, 2024 for next AGM.**

Close Meeting: Meeting adjourned at 8:42am

