



QMS Parents' Association Minutes PA Meeting

May 1, 2023

8:15am in Karin Quinn Hall and via Zoom

PA Executive:

Cathy LaPointe – Chair

Natalie MacGregor – Vice-Chair

Sherra Collett – Treasurer

Kathryn (Kathy) Henderson – Secretary

Kirsty Grant – Community Welfare

QMS Staff:

Heather Bartfai – Manager, Alumni & Community Relations

Hayley Picard – Director of Communications & Marketing

Kim Ludvigson – Executive Assistant to the Head of School

PA Members:

Neemet M

Laura H (on Zoom)

Called to Order at 8:15am

Welcome and Introductions

All members present were previously acquainted so introductions were not necessary today.

Approval of the Minutes from March 6, 2023

Approval of the minutes as submitted moved by Natalie, seconded Sherra. All in favour.

Reports

Chair: Cathy LaPointe – nice to see the items the PA has funded showing up in social media – junior school sports uniforms, spacemaker, mats for sports hall.

Vice-Chair: Natalie MacGregor – Nothing to report

Secretary: Kathy Henderson – Nothing to report

Treasurer: Sherra Collett – Two inflatables for end of year BBQ were less than originally estimated – not yet fully paid for. Sherra looking into cancellation policy in case of rain. Received Purdy's cheque (\$500+) but not yet deposited. Everything else reconciled, looking to head into the next school year with \$4-5k.

Community Welfare: Kirsty Grant – Nothing to report



For Discussion and Updates

PA Storage Room - Cathy L reported A group cleaned out. Donated some food items to the Trunk tiny housing project. Many thanks to QMS maintenance for their assistance, and many thanks to all the PA volunteers who helped out. Closet is now cleaned out and organized

Easter Egg Hunt – Heather reported that it went well, was appreciated.

End of year BBQ – Date is June 19, 3-5 pm. Patricia working on poster. Ensuring that we make the advertising distinct from adult-only BBQ fundraising event. Hayley will brand/rename the end of year family event to facilitate understanding of the difference. Heather has sent out an email delineating all events for the remainder of the year to help families appreciate the differences in events.

Food for BBQ – plates, napkins, hot dogs and buns (450 of each), chips (served in big bowls), juice boxes and water (450), condiments can be ordered through kitchen. We will purchase freezies (500) retail. Sherra will take care of asking April in the kitchen to order all but freezies.

Staff Appreciation – Decided on Wednesday, May 31 for the PA’s appreciation event. Kirsty and Natalie coordinating ordering and picking up food and drinks. Sherra, Kathy H, Hayley and Kim to gather at 8 am to plate foods and deliver to classrooms in the morning prior to morning break time. Neemet and Heather also available to help first thing (Neemet right at 8, Heather closer to 9:30). Total – serving 154 people in 8 delivery locations. Sparkmouth for drinks, Clements Centre for cookies/baking, purchase strawberries and oranges, Amore popcorn. Sherra to email kitchen to borrow 12 platters and 12 bowls and a couple of food carts for delivery.

Fundraiser ideas for this year

Purdy’s – made \$500+ for Easter fundraiser. General discussion of what we’d like fundraisers to be for 2023-24. Already fixed are:

- **Mabel’s Labels** – ongoing – Hayley will continue to push out in Royal Reminder.
- **Created by Kids** – Running Sept 11-22, 2023 in Junior School. Cynthia L. has agreed to run it. Photography is possible. Not distributing through Senior School FAs, but Senior Students can participate if they like. Heather will let Cynthia know of dates and focus on Junior School.
- **Bazaar** in November 2023
- **Gala** in February 2024 (Feb 24/24)





Should we have a Spring fundraiser? Could be Drumroaster? Drumroaster could also just be a rolling fundraiser with specific pushes throughout the year. To be discussed in September.

New Business

House Hoodies - Sherra to see if Alana will run it again next year. Heather has also been in touch with Ann at the School Store to see if the store could pick it up if Alana doesn't have time.

Motion to Adjourn

Motion moved by Cathy, Seconded by Heather

Meeting adjourned 8:54am.

The next PA meeting will be on **Monday, June 5** at 8:15 am in Karin Quinn Hall, followed by the AGM. and via Zoom.

