



## **QMS Parents' Association Minutes PA Meeting**

February 6, 2023

8:15am in Karin Quinn Hall and via Zoom

### **PA Executive:**

Cathy LaPointe – Chair

Natalie MacGregor – Vice-Chair

Sherra Collett – Treasurer

Kathryn (Kathy) Henderson – Secretary

Kirsty Grant – Community Welfare (absent)

### **QMS Staff:**

Heather Bartfai – Manager, Alumni & Community Relations

Hayley Picard – Director of Communications & Marketing

### **PA Members:**

Laura H.

Cynthia L.

Jessica L.

### **Called to Order at 8:17am**

### **Welcome and Introductions**

All members introduced themselves.

### **Approval of the Minutes from December 5, 2022**

Approval of the minutes as submitted moved by Sherra, seconded Natalie. All in favour.

### **Reports**

**Chair:** Cathy LaPointe – wrote an article for *The Link*, an OOMA publication.

**Vice-Chair:** Natalie MacGregor – report on bazaar, see below.

**Secretary:** Kathy Henderson – Nothing to report

**Treasurer:** Sherra Collett – Presented and circulated Balance Sheet and P&L form.

**Community Welfare:** Kirsty Grant – absent

### **For Discussion and Updates**

**QMS Bazaar** – Natalie has heard back from some of the vendors at our bazaar noting that they were very happy with the experience. We need to lock vendors in for next year by June as that is



when vendors start planning for holiday fairs/bazaars. Other feedback was that it did not feel “Christmas-y” enough; some discussion of this feedback and thoughts about creating more “holiday feel”. One vendor mentioned the possibility of capping the number of vendors that sell specific categories of items to limit direct competition; discussion on this point led to general consensus that we probably don’t want to limit. Learning from this past year includes the need to be firm on location and space for each table and not generally accommodate requests to move and add space on the day of the event. These points will be clarified for vendors as they sign up.

**PA Storage Room** - Discussion of scheduling a date for group cleanup effort. Agree to carry this out after April 3 PA meeting. Cathy moves that we spend up to \$200 on organizational bins. Sherra seconded. All in favour.

**Direction of Funds Raised** - Heather brought forth a wishlist for the School. Priorities are: Junior School athletics uniforms; library resources for Junior and Senior School; Maker Space proposal, which will include a 3D printer; and a contribution to the purchase of cover mats for the Sports Hall so that food and drink could be allowed during events. Current quote on mats is \$38,000 (includes mats and racks for storage), Heather is seeking at least one additional quote. Mats will also facilitate more diverse rental options, which may generate greater income for the School. Funds requested are as follows:

Junior School athletic uniforms	\$5,000
Library resources	\$5,000
Maker Space	\$10,000
Floor mats for Sports Hall	<u>\$20,000</u>
<b>Total</b>	<b>\$40,000</b>

Cathy moved to spend the \$40,000 on the wish list as delineated above. Sherra seconded. All in favour.

#### **Fundraiser ideas for this year**

- **House Hoodies** - fundraiser now complete. Will likely be opportunities to re-order next year (Alana absent today so we will await confirmation of that).
- **Mabel’s Labels** is ongoing. Hayley will continue to push out in Royal Reminder
- **Farmgate Cowichan Microgreens** approached Heather, awaiting follow-up information from vendor.
- **The Local** a pizza place that would like to partner for fundraising, awaiting follow-up information.

Some discussion of volume of fundraising and ensuring we are not competing with the School’s efforts. Also, discussion of best value for effort.



- **Purdy's Easter Chocolates** is easy to run and group agreed to go ahead with this fundraiser. Sherra agreed to spearhead Purdy's Easter fundraiser. Deadline for orders is March 27.

We discussed passing along some of the other opportunities to the student-run groups within the school (perhaps the Pizza or Microgreens fundraisers, or others that arise).

- **Bulbs and Baskets in the Spring** – lots of discussion about whether this is worth it. Last year our profit was under \$1000 with Growing Smiles. Some of this likely due to arranging delivery for after Mother's Day (so they couldn't be Mother's Day gifts), and some possibly due to price increases. Not everyone was satisfied with the quality. Cairn Park is a local provider, with lovely hanging baskets and Sherra reports that they are easy to deal with. Natalie agreed to spearhead this fundraiser. Sherra contacting Cairn Park to double check this fundraiser is a go. Hayley suggested only e-transfers, avoid cash and cheques to simplify.

### **New Business**

**Created by Kids Fundraiser** – discussion of next year's launch. Cynthia is willing to head it up. Cathy moved to hold this fundraiser next year, Laura seconded, all in favour. Heather will talk to teachers about enthusiasm for this fundraiser. Can now also include photos, which may engage Senior School students more

Do we want reusable bags for bazaar next year (or for other purposes)? Group decided no due to expense and probably not much market for it.

### **Motion to Adjourn**

Motion moved by Cathy, Seconded by Sherra

Meeting adjourned 9:51 am.

The next PA meeting will be on **Monday, March 6** at 8:15 am in Karin Quinn Hall and via Zoom.

