



QMS Parents' Association Minutes of AGM Meeting

June 7, 2022

8:15am in the TLCII and via Zoom

PA Executive:

Cathy LaPointe - Chair

Natalie MacGregor – Vice-Chair (Zoom)

Sam Hudson – Treasurer (Zoom)

Laura Hagen – Secretary

Kirsty Grant – Community Welfare

Sherra Collett – Past Chair

QMS Staff:

Heather Bartfai – Manager, Alumni & Community Relations

Hayley Picard – Director of Communications and Marketing

Kim Ludvigson – Executive Assistant to the Head of School

PA Members:

Andrea W.

Called to Order at 8:17am

Introductions and Affirmations

Cathy welcomed everyone and we had an informal introduction through zoom for PA members.

Motion moved by Sherra Collett, seconded by Hayley Picard

“To Approve the AGM Minutes of June 7, 2021 as presented”

Carried

Reports

Chair: Cathy thanked everyone for their hard work and efforts with fundraising. She commented on how happy she was for us to be back on campus and how she looked forward to next year as she now has a year under her belt with QMS PA experience. Last year was a learning experience for her.

Vice-Chair: Natalie thanked everyone for their patience while she learned the role of Vice-Chair. She is also looking forward to next year's endeavors and hoping things are easier for all of us.

Treasurer: Sam reported that last year there were just shy of \$7000 net fundraising funds and just shy of \$7000 gaming funds. We did have \$29,000 still in the bank when the wish list request came





in. This year, we started off with \$9000 and had a total of \$25,000 in net fundraising funds. With around \$24,000 coming from the Bazaar, \$1000 from the hanging baskets and \$150 from Mabel's Labels. Adding the gaming grant of \$7000 puts us at around \$32,000 for this year. Some costs incurred were the ECE pizza, Easter candy bags for the Junior School and ECE, safe ride home for both the school community events and Primary Sports day treats. We are to provide \$20,000 to the school wish list for the TLC outdoor space and will still have \$18,000 in the bank with gaming. The school has asked if we will fund collapsible moveable risers for the various concerts and events within the school. That will be discussed later.

Secretary: Laura – Nothing to report.

Community Welfare: Kirsty reported things have been quiet but there is staff leaving and we could discuss guideline for gifts per years at the school served. Kirsty asked Heather for a list of staff leaving. Kirsty also mentioned we need a plan for cards for next year as we are starting to run low.

Elections of the QMS Executive for 2022–2023

Chair: Sherra Collett nominated Cathy LaPointe to stay in the Chair Position. Heather Bartfai seconded the nomination. Cathy accepted the nomination. All present were in favour.

Vice-Chair: Cathy LaPointe nominated Natalie to stay in the Vice-Chair position. Seconded by Laura Hagen. Natalie accepted the position. All present were in favour.

Secretary: Laura Hagen has stepped down from the Secretary position. Natalie nominates Kathryn Henderson, who expressed her intent to run for the position through email. Heather seconded the nomination. No other nominations. All present were in favour.

Treasurer: Sam Hudson has stepped down from the Treasurer position. The PA will actively keep looking for a replacement.

Community Welfare: Kirsty Grant agreed to stay in the position.

Motion by Sherra Collet to accept the 2022-2023 QMS PA Executive, seconded by Hayley Picard.

End of Election.

Changes will be made to the account authority when a new Treasurer is appointed.





Monthly PA Meetings for 2021-2022

The first meeting will happen right after the AGM today on Monday, June 6th, 2022.

It was decided we will be flexible in whether meetings will be held via zoom or in person as things can change easily right now. All meetings are on the first Monday of the month. The dates are as follows:

- September 12th, 2022
- October 3rd, 2022
- November 7th, 2022
- December 5th, 2022
- January 9th, 2023
- February 6th, 2023
- March 6th, 2023
- April 3rd, 2023
- May 1st, 2023
- June 5th, 2023

The QMS PA AGM will be on **June 5, 2023**.

Close Meeting: Meeting adjourned at 8:44am.

