



**QMS Parents' Association**  
**Minutes**  
**October 4, 2016**

**PA Executive:**

Kirsty Grant – Chair  
Alana Smith – Vice Chair  
Tammy Gurski – Secretary  
Karen McAllister – Community Welfare

**QMS Staff:**

Wilma Jamieson – Head of School  
Tracy Arden – Director of Development & Alumni Relations Office  
Heather Bartfai – Administrative Assistant, Development & Alumni Relations Office  
Hayley Picard – Communications Manager  
Steph Gibbs – School Shop

**PA Members:**

Wendy Leach

**Kirsty Called to Order at 8:14am**

Welcome and Introductions – Kirsty Grant

Attendance

Motion moved by Kirsty Grant,, seconded by Tammy Gurski .

**“To Approve the Minutes of September 13, 2016, as presented”**

**Carried**

**1. Reports:**

Chair: Kirsty Grant– Need to get word out to get new parents to step up into the PAC rolls.

Vice Chair: Alana Smith– **nothing to report**

**Treasurer’s Report:** Kevin Westwick nothing to report – Kevin away with illness.

**Unicycler Report:** Stephanie Gibbs - \$7680.00 in sales. Kirsty requested maybe a credit instead of refund. Need to send Kevin an email to reimburse parents. Do we need more

people to manage unicycler to compensate for Steph and Andrea's increased work schedule? Hayley to send out call in the Royal Reminder to find back-up person.

**Community Welfare:** Karen McAllister – Karen wrote three cards and was suggesting a new design, lots of discussion and tabled till next meeting.

**Class Reps:** Kirsty will email Jennifer to get Alana contact email for Class Reps. Alana will send out email to reps.

## **2. PAC Fundraisers**

**Family Fun Night/ Movie Night: Set for October 28.** Need to send helper request through Class Reps. Great pumpkin Charlie Brown Suggested Movie. Treat pack will be Popcorn, water and treat of choice.

**Pumpkin & Veggie Sale. Pick-up October 28.**

**3. New Business** - Wishlist for K- Readers. They are falling apart and would cost \$300-\$400 to replace.

Senior Art Kayak project has lost momentum.

Nancy Wilson requested more Thrifty Smile Cards

Campbell Soup Labels – Program shutting down – Jan 1<sup>st</sup>, Hayley will send out push for labels. Campbell's moving focus to feeding the hungry.

**4. Close Meeting** – 8:43am adjourned

Next Meeting **Tuesday November 1st, 2016** at 8:10am in Karin Quinn Hall