



QMS Parents' Association
Minutes
January 10, 2017

PA Executive:

Kirsty Grant – Chair
Alana Smith – Vice Chair
Tammy Gurski – Secretary
Karen McAllister – Community Welfare (Absent)
Kevin Westwick – Treasurer

QMS Staff:

Wilma Jamieson – Head of School
Hayley Picard – Communications Manager
Heather Bartfai – Administrative Assistant, Development & Alumni Relations Office

PA Members:

Mary Delury – QMS Board of Directors Chair
Wendy Leach
Ann Buttner-Danyliw
Gurdeep Dale

Kirsty Grant Called to Order at 8:14am

Welcome and Introductions

Attendance

Motion moved by Wendy, seconded by Alana.

“To Approve the Minutes of December 6, 2016, as presented” Carried

1. Reports:

Chair: Kirsty Grant – Jingle Bell Jog was a great success and the School was thankful for all the help. Kirsty reminded Tammy to return the coffee urn to the kitchen.

Vice Chair: Alana Smith – Nothing to report.

Treasurer's Report: See attached. Kevin pointed out that there is \$1,400.00 sitting in the Car Raffle Account which is directed to the purchase of library resources.

Unicycler Report – Nothing to report (absent).

Secretary – Tammy will now cc-Hayley all minutes for formatting and distribution.

Community Welfare – (Absent) Karen texted to say she is still working on the artwork for new cards. Kirsty brought to the PACs attention that Peter Gosling is retiring and discussed the idea of a retirement gift from the PAC and to establish a common practice to acknowledge long term employees when they retire. Wilma offered to share the School's recognition framework to assist the PAC when it is completed.

Class Reps – by email. Mary asked if a notice could go out to class reps to promote the *Friends for Life Parent Presentation* being held at the school next week. Response was positive to proceed.

2. PAC Fundraisers

Bulbs – Gurdeep has offered to run the bulb fundraiser again. March 10th was established as the order deadline for parents.

Mother's Day Baskets – Tammy has offered to run this fundraiser and pick up will be May 11 or 12, to be confirmed shortly.

Family Fun Night – Kirsty would like to get info on bringing a Climbing Wall in from Romper Room to encourage families to attend the Family Fun Night. Kirsty to research costs and liability issues.

School Wish List (*Priorities Identified Include*)

- Fine Arts Hall Upgrades are a priority. Approval to take place through email this week.
- Coding, Lego Robotics Program
- Adding more wireless access points in the School. This can be put off to the end of the year spending as the staff will not be able to install until summer break.

4. Close Meeting – 8:50am adjourned

Next Meeting **Tuesday, February 7th, 2017** at **8:10am** in Karin Quinn Hall.

GAMING

BEGINNING CASH Sept 1, 2016	4,750.03
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	Deposits	Expenses	Net
Gaming Grant	5,860.00		5,860.00
Bazaar 50/50	414.50		414.50
Main Bazaar Raffle	5,486.00	(793.86)	4,692.14
Seniors donated for prizes	1,430.00	(1,000.00)	430.00
Ooma donated for prize	250.00		250.00
Gala ticket raffle			0.00
BC Govt deposit			0.00
Interest			2.83
Disb.-Follet Library SW+books			(270.95)
Chapel projector & screen			
Fine Arts lighting & sound			
Primary Mount.Projectors			
Video Camera; Media Arts/Yearbk			
Student laptops			
Gr 9 Essay Prize			
Gr. 12 Grad ceremony			
Bank fees			(8.00)
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Total Profit & Loss			11,370.52

ENDING CASH Dec 31, 2016	16,120.55
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Car raffle proceeds -avail. for Library	16,454.26
spent on library to date	(15,055.91)
available for library	1,398.35

Remaining amount available, unrestricted	14,722.20
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Total disbursements	(270.95)
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Total Gaming + Chequing Disbursements	(270.95)
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CHEQUING

BEGINNING CASH Sept 1, 2016	3,289.96
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	Deposits	Expenses	Net
<i>Fundraiser Events</i>			
Unicycler 2015/2016	11,570.00	(5,832.00)	5,738.00
Unicycler 2016/17	0.00		0.00
Thrifty's Smile Card (ongoing)	45.50		45.50
Save on Foods (ongoing)			0.00
Mabels Labels (ongoing)	0.00		0.00
Oct Movie Night Fundraiser	809.00	0.00	809.00
Christmas Bazaar (exclude gaming)	12,784.30	(1,685.50)	11,098.80
Interest			2.32
Epicure	0.00		0.00
Bulb (Veseys) Fundraiser	0.00	0.00	0.00
Hanging Baskets Fundraiser	0.00	0.00	0.00
Menchies	0.00	0.00	0.00
<i>Other Disbursements</i>			
Bank interest/charges			(29.93)
Total Profit and Loss	25,208.80	(7,517.50)	17,663.69

ENDING CASH Dec 31, 2016	20,953.65
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Total disbursements