



PA Executive:

Alana Smith	Co-Chair
Wendy Leach	Co-Chair
Rachel Munro	Vice-Chair (Absent)
Kevin Westwick	Treasurer
Sherra Collett	Secretary
Karen McAllister	Community Welfare

QMS Staff:

Jenny McLeod	Director of Development & Alumni Relations
Hayley Picard	Communications Manager
Heather Bartfai	Administrative Assistant, Development & Alumni Relations Office

Called to Order at 8:15am

Motion moved by Hayley Picard, seconded by Heather Bartfai.

“To Approve the Minutes of January 8th, 2018 as presented.”

Carried

Reports:

Co-Chair: Alana-Nothing to report

Co-Chair: Wendy – Nothing to report

Vice Chair: Rachel – Nothing to report

Treasurer’s Report: Last year’s Gala Raffle raised approximately \$2,620 which has already been spent and allocated.

Secretary: Sherra – Nothing to Report

Unicycler: Wendy has spoken with Stephanie and it was decided that cheques are to be issued once a year

Community Welfare: Karen McAllister – Nothing to report

Class Reps: The Class Rep for Grade 7 has stepped down and Kelly Eakins has stepped in.

PA Fundraiser Updates:

- A. **Smile Cards** – An email needs to go out to remind parents of the ongoing fundraiser. There is a ceiling of approximately \$2,000.
- B. **Spring Paint Night** – Nancy raised \$240 from this evening. She has graciously donated the canvases although the PAC would like to know the cost so the expense can be tracked for further events.
- C. **Bulb Fundraiser** – Sherra has volunteered to run this fundraiser. She will coordinate with Alana to get the pertinent information.
- D. **Hanging Baskets** - Megan Lowery has agreed to run this fundraiser. It will take place in May.
- E. **Spring Family Fun Night** - We have a tentative date of April 20th. The details need to be determined and parent volunteers need to be found before event can be finalized.
- F. **Wilma's Wish List** - The wish list has been approved!

Discussions/Updates:

- A. **Easter Egg Hunt** – PAC will coordinate with the grade 7 teacher and will donate the candy.
- B. **Ice Cream for Fun Primary Day** – As Menchie's is no longer available it was decided to go with Chapmans Cups, Vanilla flavour only. A dairy free option needs to be determined.
- C. **Unicycler** – A steamer has been approved!
- D. **QMS Community Directory** – Kirsty Grant spoke of creating a professional directory of parent owned companies. This would be an "opt in" option for current parents where a letter would be sent home to fill in and send back to the school. The directory needs to be branded through the school. More discussion is needed.

Close Meeting – 8:50am adjourned

Next Meeting Monday **March 5, 2018** at 8:10am in Karin Quinn Hall

QMS PAC
Balance Sheet
As of February 26, 2018

	Total
Assets	
Current Assets	
Cash and Cash Equivalent	
Chequing	38,927.07
Gaming	8,024.31
Total Cash and Cash Equivalent	\$ 46,951.38
Total Current Assets	\$ 46,951.38
Total Assets	\$ 46,951.38
Liabilities and Equity	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	17,981.23
Profit for the year	28,970.15
Total Equity	\$ 46,951.38
Total Liabilities and Equity	\$ 46,951.38

QMS PAC
Profit and Loss
September 1, 2017 - February 26, 2018

	Total
INCOME	
Bazaar	14,510.45
Family Fun Night	1,014.38
Gala Raffle	-25.00
Gala Raffle (2017)	2,620.00
Happy Hippo	420.00
Mabel's Labels	52.33
Paint Night	240.00
Thrifty's Smile Card	927.68
Unicycler	10,177.00
Total Income	\$ 29,936.84
GROSS PROFIT	\$ 29,936.84
EXPENSES	
Books	343.34
Bank fees	24.62
General Admin	607.91
Total Expenses	\$ 975.87
OTHER INCOME	
Interest	9.18
Total Other Income	\$ 9.18
PROFIT	\$ 28,970.15