



**QMS Parents' Association**  
**Minutes**  
**December 6, 2016**

**PA Executive:**

Kirsty Grant – Chair (Absent)  
Alana Smith – Vice Chair  
Tammy Gurski – Secretary  
Karen McAllister – Community Welfare  
Kevin Westwick – Treasurer (Absent)

**QMS Staff:**

Wilma Jamieson – Head of School  
Hayley Picard – Communications Manager  
Heather Bartfai – Administrative Assistant, Development & Alumni Relations Office

**PA Members:**

Wendy Leach  
Jennifer Pelton  
Mary Delury

**Tammy Gurski Called to Order at 8:14am**

Welcome and Introductions – Tammy Gurski

Attendance

Motion moved by Wendy, seconded by Alana. .

**“To Approve the Minutes of November 1, 2016, as presented” Carried**

**1. Reports:**

Chair: Kirsty Grant– tabled

Vice Chair: Nothing to report

Treasurer’s Report: Kevin Westwick away with illness –tabled

Unicycler Report: Stephanie Gibbs – tabled

Secretary: Nothing to report

**Community Welfare** – Karen wrote several cards this month. Mrs. Cruikshank and Mrs. Snow both lost parents and thank you cards were written to the outgoing board members. Therefore we are out of cards. Discussion that the contest winner for the Junior School yearbook could grace the cover of the new card design. Karen will look into how this can have the PAC logo incorporated into the card.

**Class Reps** – Thank you messages were sent to the class reps for all their help during the bazaar.

## **2. PAC Fundraisers**

**Bazaar** – Approximately \$15,000.00 was raised.

**Bulbs** – Gurdeep will run the bulb fundraiser again.

**Headbands and Clips** – Very popular, it was suggested that it be discussed with Julie to have headbands and clips sold in the school store as a PAC Fundraiser.

**3. New Business** – Introduction of Mary DeLury, Chair, QMS Board of Governors. Mary explained the Board of Governors role in the school as well as Mary's roll as the new Chair for the board.

**School Wish List** – Tabled until January as we need to see the financials from Kevin before we can make any decisions. It was suggested that we ask Nancy Wilson to follow up with Kevin regarding financial reports.

**4. Close Meeting** – 8:35am adjourned

Next Meeting **Tuesday, January 10th, 2017** at 8:10am in Karin Quinn Hall.