

**QMS Parents' Association  
Minutes of AGM Meeting**

September 13<sup>th</sup>, 2021

8:15 am

Karin Quinn Hall and Online Zoom hybrid

**PA Executive:**

Cathy LaPointe - Chair

Natalie MacGregor - Vice-Chair

Role not currently filled – Treasurer

Laura Hagen – Secretary

Kirsty Grant – Community Welfare

Sherra Collet – Past Chair

**QMS Staff:**

Heather Bartfai – Manager, Alumni & Community Relations

Hayley Picard – Director of Communications & Marketing

Kim Ludvigson – Executive Assistant to the Head of School

**PA Members:**

Seho Oh

Cynthia Lockrey

Lisa Pyne Mercier

Alana Smith

Mai-Linh Huynh

Ereeny Basily

Zeneta Morton

Kevin Westwicks

**Called to Order at 8:17 am**

**Welcome and Introductions**

Cathy introduced herself and expressed how happy she was at a partial in person meeting. All in attendance then introduced themselves and listed the children they had attending QMS.

## **Approval of the Minutes from June 7<sup>th</sup>, 2021**

Motion moved by Kirsty Grant, Seconded by Hayley Picard.

### **Reports**

Chair: Cathy reported that despite Covid-19 keeping the fundraising so light last year, it appears to have been a successful fundraising year. There are lots of new ideas to pursue and lots of work to be done. She also said she has lots of mail to catch up on!

Vice Chair: Nothing to report

Secretary: Nothing to report

Treasurer: Nothing to report as we do not currently have a Treasurer in the roll

Community Welfare: Kirsty was very busy for the last six weeks writing cards for more than 175 new families and life events within the community. Cards were written to new faculty, new families, community births and deaths. She estimates that there are 125 new students at the school.

### **For Discussion and Updates**

Christmas Bazaar: This annual event was unable to happen last year. With current restrictions the event can happen this year with modifications. It was explained that setting up for the Bazaar, vaccination status does not need to come into play. But for the day of the event, those attending indoor, need to be vaccinated. We will also need a Chair to step up to head the event. Discussion needs to happen to see if we can even go ahead with the event.

Kirsty suggested we take the event outdoors. Outdoor events have been quite successful lately. It would be a lot of work to monitor the numbers and patrons of an inside event. We could adjust our traditions and embrace something new. It would be a shame for the always successful event to be put on the back burner yet again this year. Everyone agreed that the idea is a good one. Kirsty agreed to

chair the event. Alana couldn't commit but would take on the raffle again this year.

At this point a commitment needs to start brainstorming ideas to send a proposal to the school to be approved.

Discussion also was given to the fact we would need more tents. That could either be achieved with borrowing or rentals.

The Bazaar could be renamed the QMS Christmas Market this year.

It was decided that on Monday September 20<sup>th</sup> at 8:15am a meeting to discuss ideas would happen at the school.

Role of Treasurer: Cathy has received 2 emails with interest in the role. More information will come later.

### **New Business**

A question about the role of the Parents' Association was clarified for Cynthia. Cathy read what is in the constitution of the QMS PA. She also talked about the 3 goals of the constitution and Hayley says all funds from the Annual Report are available. The school is very transparent about that.

The Together Under the Stars event also has tickets still for sale and the PA is sponsoring the Safe Ride Home after for those who wanted to utilize it.

### **Motion to Adjourn**

Motion moved by Natalie MacGregor, Seconded by Kirsty Grant.

**Meeting closed at 8:49 am** ~ Next meeting is on October 4<sup>th</sup> at 815am in location TBA and on Zoom.