



QMS Parents' Association Minutes of Monthly Meeting

October 4, 2021

8:15am in TLC II Multi-Purpose Room and via Zoom

PA Executive:

Cathy LaPointe - Chair

Natalie MacGregor – Vice-Chair

Sam Hudson – Treasurer

Laura Hagen – Secretary

Kirsty Grant – Community Welfare

Sherra Collet (absent) – Past Chair

QMS Staff:

Heather Bartfai – Manager, Alumni & Community Relations

Hayley Picard – Director of Communications and Marketing

Kim Ludvigson – Executive Assistant to the Head of School

PA Members:

Alana Smith

Mai-Linh Huynh

Called to Order at 8:19am

Welcome and Introductions

Cathy introduced herself and then all in attendance introduced themselves and listed the children they had attending QMS.

Approval of the Minutes from September 13, 2021

Motion moved by Natalie MacGregor, Seconded by Hayley Picard.

Reports

Chair: Cathy extended a second welcome and thanked Sam Hudson for stepping up as the new Treasurer.

Vice-Chair: Natalie updated us on the upcoming Bazaar meeting schedule.

Secretary: Laura – Nothing to report.





Treasurer: Sam had nothing to report. It was noted that the past Treasurer, Kevin Westwick, had applied for the gaming grant for the Parents' Association.

Community Welfare: Kirsty reported that she wrote a few cards for new families and a few condolence cards.

For Discussion and Updates

- The "Together Again" School event was very successful and despite our offer for the safe ride home, no one utilized the service. We still owe money to the school for the service and a cheque will be written.
- Still need to get the signing authority settled. As of now, only Sherra and Kevin have the authority but Cathy and Sam will be added on to be able to do this.
- The QMS bazaar has been decided to be an outdoor event/market to include more of the community. It will have booths, vendors and food available as well as games. This year we will not have samosas or the white elephant sale. We are considering offering Vegetarian Chili, Butter Chicken and hot drinks. We are still seeking a person to Chair the event. Alana has stepped up to do the Raffle again this year. Kirsty said she connected with Bruce in Maintenance, and we need someone to reach out to Alison Hounsome about whether we can have a choir or orchestra playing music. We will need sound equipment for them as well. Hayley suggested we decide on a name for the event and then open tables to vendors first to our school community and then to outside of our immediate school community. We decided to not have direct marketing type vendors and keep it to local crafts and food vendors. A rough estimate of \$50 per table was suggested with a silent auction gift donated by the vendor. Vendors will also need to bring their own tent. We will run through more logistics at the upcoming Bazaar meetings. Alana also asked us to firm up the Raffle ticket prizes so she can apply to gaming for the raffle license. Kirsty agreed to take point as the Chair, Natalie agreed to organize the vendors and Cathy will see if she can firm up the Class Reps. Sherra agreed to organize the wreaths and poinsettias. Next Tuesday, October 12th will be the first Bazaar meeting.
- Fundraising Ideas: Thrifty's cards have changed the way that they operate this year. An update at the next meeting will be given. Mabel's Labels is ongoing although not well utilized. Spring fundraising options will be discussed after the Bazaar has taken place. There were some good and not so great aspects of the previous bulb and basket order.

New Business

No new business





Motion to Adjourn

Motion moved by Natalie MacGregor, Seconded by Kirsty Grant.

Meeting closed at 9:10am

Next Meeting **Monday, November 1** at 8:15am in the TLC Multi-Purpose room and on Zoom.

