



QMS Parents' Association Minutes of Monthly Meeting

December 6, 2021

8:15am in TLC II Multi-Purpose Room and via Zoom

PA Executive:

Cathy LaPointe - Chair

Natalie MacGregor – Vice-Chair

Sam Hudson (absent) – Treasurer

Laura Hagen – Secretary

Kirsty Grant – Community Welfare

Sherra Collet (absent) – Past Chair

QMS Staff:

Heather Bartfai – Manager, Alumni & Community Relations

Hayley Picard – Director of Communications and Marketing

Kim Ludvigson – Executive Assistant to the Head of School

PA Members:

Alana Smith

Roy Zhang

Sam Levy

Called to Order at 8:18am

Welcome and Introductions

Cathy introduced herself and then all in attendance introduced themselves and listed the children they had attending QMS.

Approval of the Minutes from November 1, 2021

Motion moved by Alana Smith, Seconded by Heather Bartfai.

Reports

Chair: Cathy expressed her sincere gratitude to the PA members, staff, students and the QMS community for all their help with the Bazaar, it was a huge success. Christmas spirit was high despite the poor weather. She also reported that there is now a parent representative for all the grades.

Vice Chair: Natalie also thanked everyone for their help with the last-minute pivot to several indoor and under cover booth locations at the Bazaar.





Secretary: Nothing to report.

Treasurer: Absent.

Community Welfare: Kirsty reported that she wrote a few cards but nothing else to update.

Discussion:

Bazaar: Kirsty commented that overall, it was a successful bazaar. She was happy with how nimble everyone was with the rainy weather. We learned a lot about what might work for the future of the Bazaar and what might work if we have another outdoor event like it.

Cathy spoke about the Silent Auction. Each class representative coordinated items and made beautiful baskets. We raised over \$5670 from the baskets.

Natalie spoke about the vendors. She told us we had 11 vendors and spreading out the vendors helped bring the QMS community into the new TLC building. It was hugely successful, and the vendors were all very happy with their revenues and the foot traffic. Also, a huge thank you to Bruce and the maintenance team for all their hard work.

Alana spoke about the raffle success. We raised the tickets to \$5 from \$2. Most people were amenable to the change. We sold over 2,800 tickets and grossed over \$14,290 which means we made over \$13,000 after costs were removed from the total. We did lose 28 booklets but that isn't the worst considering the success. Maria Jones suggested that next year senior students could group up and sell tickets in the community, as it is hard to get the booklets back from that group.

50/50 tickets were not done this year and it was decided it might just as well not be done anymore.

Food sales for the bazaar seemed to go well. We don't have the numbers at this point for revenue but there were 179 frozen butter chicken dinners sold and 53 frozen vegetarian chilis sold. Perhaps next year we can have extras to sell at the event. The kitchen was very happy with the way it was run this year though.

Wreaths and Poinsettias sold around \$1600. Sherra was not there for a full update.

Neil Trafford deserves a huge thank you for the incredible music and sound system set up. He would have loved to have set up the day before but that is something to consider for next year. We need to get him more volunteers for set up and take down in the future.

Alison Hounsome was happy with the bazaar but felt that we needed to let people know the schedule better and wished they could have had space heaters as it was very cold outside.





Some totals we know at this point are as follows:

- sweet tooth booth \$337
- crafty QMS \$172
- games \$767
- book sale \$393
- country kitchen \$555

Final totals will be given at a later date.

New Business:

Cards for staff: Kirsty inquired about Christmas cards to all staff. Last year an eCard was distributed. We also discussed whether we could do something for the staff if they have a staff Christmas party. Kim Ludvigson will connect after something has been finalized.

Jingle Bell Jog: This year the school is shifting to support the Clement Centre. So, a hybrid Jingle Bell Jog meets Run for the Claus. The contact person for the event is Tim VanVleet. Volunteers are needed to be there at 10:15am to help hand out hot chocolate and cookies. We estimated we need around 500 cookies. The PA will connect with the kitchen about baking the cookies.

Thrifty Smile Cards: The program has changed and the PA would now need to pre-order cards worth \$10, \$25, \$50 or \$100 increments. A minimum number of cards would need to be purchased to make any money. We would have to buy \$4,000 worth of cards to make 6% back so at this point it may not be worth the effort. We will have to decide about this in the future.

Motion to Adjourn

Motion moved by Natalie MacGregor, seconded by Kirsty Grant.

Meeting closed at 9:15 am ~ Next meeting is on Monday, January 10, 2022 at 8:15am on Zoom.

