



QMS Parents' Association Minutes of AGM Meeting

June 7, 2021

7:00pm via Zoom

PA Executive:

Sherra Collett - Chair

Rachel Munro – Vice-Chair

Kevin Westwick – Treasurer

Laura Hagen – Secretary

Kirsty Grant – Community Welfare

Alan Smith – Past Chair

QMS Staff:

Heather Bartfai – Manager, Alumni & Community Relations

Hayley Picard – Director of Communications and Marketing

Kim Ludvigson – Executive Assistant to the Head of School

PA Members:

Cathy LaPointe

Megan Lowery

Called to Order at 7:04pm

Introductions and Affirmations

Sherra welcomed everyone and all members in attendance introduced themselves

Motion moved by Alana Smith, seconded by Kirsty Grant

“To Approve the AGM Minutes of September 14, 2020 as presented”

Carried

Reports

Chair: Sherra expressed her gratitude to the PA members and the school for the contributions made to QMS. Even with limited fundraising so much was accomplished and that couldn't have happened without the support of the school. She also acknowledged Heather Bartfai's ongoing support and hard work. A big thank you to Heather.

Fundraiser's although less this year, did well. We managed to run a Christmas raffle that was executed so well and wreath sales along with an OOMA partnership sales. Spring brought us a flower/basket fundraiser also partnered with OOMA didn't do quite as well but did bring in revenue.





Thank you again to Heather Bartfai for her support. But the fundraisers are more than just raising money. It is also about the school and community coming together.

Vice-Chair: Rachel - Nothing to report.

Treasurer: Kevin said we donated/contributed over \$32,000 to the school in the last few years. We have rolled funds into the following year.

Secretary: Laura – Nothing to report.

Community Welfare: Kirsty reported lots of cards sent to parents and new families. She would like to have a conversation about the end of year acknowledgement at some point.

Elections of the QMS Executive for 2021–2022

Chair: Sherra is stepping down as Chair and into the Past Chair position. Sherra nominated Cathy LaPointe to the Chair Position. Alana seconded the nomination. Cathy accepted the nomination. All present were in favour.

Vice-Chair: Rachel would like to step down as Vice-Chair. Natalie MacGregor sent in her intent to take over the role by email. Rachel nominated Natalie to the Vice-Chair position. Alana seconded the nomination. Natalie accepted the position. All present were in favour.

Secretary: Laura Hagen agreed to stay in the Secretary position.

Treasurer: Kevin Westwick has stepped down from his Treasurer position. The PA will actively keep looking for a replacement.

Community Welfare: Kirsty Grant agreed to stay in the position.

Motion by Rachel Munro to accept the 2021-2022 QMS PA Executive, seconded by Alana Smith.

End of Election.

Monthly PA Meetings for 2021-2022

The first meeting was set for Monday September 13th at 8:15am





It was decided we will be flexible in whether meetings will be held via zoom and/or in person as things can change easily right now. All meetings are on the first Monday of the Month. The dates are as follows:

- September 13
- October 4
- November 1
- December 6
- January 10
- February 7
- March 7
- April 4
- May 2
- June 6

The QMS PA AGM will be on **June 6, 2022**.

PA Fundraisers and Sponsored Events

As we don't know the Public Health measures that will be in place for the fall, we have decided to put the events we plan on hold for now. Cathy will have a plan later for September.

Sherra thanked everyone for the support she has received in the last few years and the Executive thanked her for all her dedication and hard work.

Close Meeting: Meeting adjourned at 7:32 pm.

Next Meeting **Monday, September 13th**, 2021.

