

INCLEMENT WEATHER PROCEDURES

At Queen Margaret's School, we make every effort to ensure all of our decisions to remain open, or close the school, are a direct reflection of our ability to safely transport, care for and instruct our students. After careful consideration of these factors, the decision will be made to remain open *or* close by the Head of School, in consultation with the Facilities Manager.

On school days, where there is a likelihood of inclement weather, the decision to remain open *or* close for the day will be shared with our community by **6:15am** through the following channels:

1. **Social Media**

Announcements will be posted through the following means:

QMS Facebook: [QueenMargaretsSchool](https://www.facebook.com/QueenMargaretsSchool)

QMS Twitter: [@QMSDuncan](https://twitter.com/QMSDuncan)

QMS Website: <http://www.qms.bc.ca/> (Featured Events section)

QMS Instagram: [@qmsduncan](https://www.instagram.com/qmsduncan)

2. **Radio**

We will continue to notify the following radio stations of our plans to remain open *or* to close on the day of inclement weather events:

Duncan [89.7 JuiceFM](http://89.7juicefm.com)

Nanaimo [102.3 The Wave](http://102.3thewave.com)

Nanaimo [106.9 The Wolf](http://106.9thewolf.com)

Victoria [1070 AM CFAV](http://1070amcfax.com)

3. **School Phone**

Our recorded message will clarify whether school will be open or closed.

4. **Bus Students**

Parents of QMS students who use our bus transportation services will be contacted in the early morning by their bus drivers if the school is closed or should it be decided to keep school open but limit the availability of bus transportation services.

