



## JOB POSTING

<b>Position:</b>	Junior Equestrian Coach- Temporary Contract
<b>Department:</b>	Equestrian Department
<b>Compensation:</b>	Starting wage = \$15.50 per hour
<b>Reports To:</b>	Head Coach, Director of Equestrian Centre
<b>Starting Date:</b>	Aug 28, 2017
<b>Closing Date:</b>	Open until filled

Queen Margaret's School is looking for a part time Junior Equestrian Coach to teach students aged 9 to 18, with varying levels of experience, in English disciplines.

All applicants for this position will be expected to agree to have a Criminal Record Check initiated by Queen Margaret's School.

**Applications must include:**

- a cover letter
- resume
- two (2) professional references available by phone

Qualifications:	Responsibilities:
<p><i>The following are requirements for this position:</i></p> <ul style="list-style-type: none"> <li>• Minimum of Equestrian Canada Instructor of Beginners certification</li> <li>• Experience coaching English disciplines</li> <li>• Valid Driver's License</li> <li>• Excellent organizational skills</li> <li>• Excellent communication skills, written and oral</li> <li>• Experience, sensitivity and awareness of working within a multicultural environment</li> <li>• Willingness to embrace the ethos of an independent school</li> </ul> <p><i>Preference will be given to candidates who also have the following skills and qualifications:</i></p> <ul style="list-style-type: none"> <li>• Competition experience in the hunter/jumper discipline</li> <li>• Level 1 First Aid certification</li> <li>• Proven ability to take personal responsibility for the quality of work</li> </ul> <p><i>Working conditions:</i></p> <ul style="list-style-type: none"> <li>• Day, evening, and weekend work required</li> <li>• Meals are included as a taxable benefit</li> <li>• Some heavy lifting and carrying may be required</li> </ul>	<ul style="list-style-type: none"> <li>• Teach lessons as assigned by the Head Coach</li> <li>• Maintain current records and forms involving rider profiles</li> <li>• Liaise with parents and students with regards to progress</li> <li>• Ensure safety of students and horses during lessons</li> <li>• Ensure all safety regulations and general policies and procedures are followed by students</li> <li>• Ensure horses, tack and equipment are put away properly after each lesson</li> <li>• Attend horse shows and clinics</li> <li>• In collaboration with Equestrian Centre management, assist in the coordination of horse shows and clinics</li> <li>• School horses as assigned by Head Coach</li> <li>• Attend coaches meetings</li> <li>• Other duties as assigned</li> </ul>

Interested applicants should email a cover letter, resume, and supporting documents to:  
[careers@qms.bc.ca](mailto:careers@qms.bc.ca)