

2019–2020

QMS ANNUAL REGISTRATION INFORMATION

RETURNING INTERNATIONAL BOARDING STUDENTS



FEE INFORMATION

Parents/Guardians: Please read the following document carefully to understand your contractual and financial obligations before registering your child(ren).

To ensure the re-enrolment of your child(ren), please submit all required documents to Queen Margaret's School (admissions@qms.bc.ca) **by Friday, February 22, 2019**. After February 22nd, classroom and program space will be offered to both external applicants and current students who have not yet registered.

Programs	Non-refundable Deposits <i>due February 22, 2019</i>	Fees Owning (after deposit) <i>due August 1, 2019</i> OR <i>10 payments*</i> <i>Aug 1, 2019 – May 1, 2020</i>	Total Annual Tuition & Other Fees
International Boarder Tuition and Residence program	\$30,000 CAD	\$27,300	\$57,300 CAD
Junior ELL program (Grades 6 & 7)	N/A		\$6,350
Senior ELL program (Grades 8 to 10)	N/A		\$7,800
Riding Program Deposit <i>(for all Equestrian programs)</i>	\$250	See attached Equestrian Program & Fee Guide for program costs	Please note, riders must re-register for the Equestrian program annually
Horse Boarding/Leasing Deposit <i>(for Equine Masters & Team QMS riding programs)</i>	\$500	See attached Equestrian Program & Fee Guide for program costs	

Total Annual Tuition & Boarding Program includes: tuition; meals; accommodation; medical insurance; textbook rental; laundry; experiential learning fee; Tuition Refund Plan; campus renewal fee; community building activities and QMS Society membership.

Other Costs: The fees below are **not included** in the above noted tuition amounts.

- **Boarding Expense Fund:** A credit card on file or \$4,500 deposit is due upon arrival in September. The Boarding Expense Fund is a credit on file that is used for miscellaneous School Shop purchases, weekly pocket money and sundry small trips and expenses. Parents are encouraged to set monthly spending limits and will receive monthly statements. This fund is not intended to cover any other large items such as the mid-term break trips, ski trips, initial uniform purchase, equestrian program expenses, or other large expenditures. These larger expenses require parental permission.
- **Residence Activity Club:** Participation in our Residence Activity Club is mandatory for boarding students in Grades 6-9 and optional for students in Grades 10-12. The cost of this club is \$500 per school year and will be added to the fees noted above.
- **Uniform:** Uniform items, including Centennial (formal) and casual uniform, athletic uniform, equestrian uniform (if required) and several optional items, are available at the School Shop.

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QMS TUITION REFUND PLAN



The school offers a Tuition Refund Plan that defines terms for fees when enrolment has been interrupted after the start of the school year.

Why is the Plan important?

Families must understand that they have an annual financial obligation for tuition and other fees. Because commitment for programs, salaries, maintenance and other operating costs occur throughout the year, the absence or withdrawal of a student does not reduce the school's expenses.

Therefore, registration at QMS is a full year (10 month) financial commitment. If a student is unable to complete their full school year, financial protection is afforded to families by this plan.

The following terms for the refund of paid fees and restrictions on the cancellation of unpaid fee obligations are defined below. The Tuition Refund Plan forms part of the Annual Registration Agreement.

As enrolment in this plan is mandatory, it is recommended that families read through these details carefully.

Definitions:

Refunds — based on an academic year of 40 consecutive weeks or approximately 300 consecutive calendar days, including weekends, holidays and vacations within this period. In the case of day students, substitute approximately 170 days.

Withdrawal — means complete, voluntary severance from classes for the balance of the academic year.

Dismissals — means complete, involuntary severance from classes by the school authorities for scholastic or disciplinary reasons for the balance of the academic year.

Classes — means days of formal academic instruction including examinations. Registration, graduation and orientation days are not class days.

Temporary non-medical absences, temporary suspensions or change from boarder to day status for any reason are not a basis for claim under the Tuition Refund Plan.

Terms of Coverage: Medical — from August 1, 2019, through March 1, 2020
 Non-Medical — for the entire academic year after classes commence until March 1, 2020

Details of the Tuition Refund Plan are as follows:

- 1. Refunds will not be allowed for withdrawals after March 1, 2020.**
- 2. All students, including late-entering students, must enroll in the Plan.**

The Student Deposit paid to confirm registration for a student each year is **non-refundable** and is **not covered** under the Tuition Refund Plan for any reason or at any time.

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QMS TUITION REFUND PLAN



Terms of Refund

Please note: Applicable fees may not be refunded for up to 60 days after the student leaves the school to allow for collection of all outstanding expenses incurred.

1. Medical Absence or Withdrawal

- (a) Physical Disability — 100% refund of the unused tuition fees, less the student deposit, provided disability extends for 31 or more consecutive days. This is for physical disabilities certified by a legally qualified physician or surgeon.
- (b) Mental or Nervous Disorder or Disability — 70% refund of the unused tuition fees, less the student deposit, provided the disorder extends for 31 consecutive days. This disorder must be certified by a legally qualified psychiatrist or physician.

Not covered under the Plan

- (a) Illness that first manifested itself or accident that occurred before effective date of coverage
- (b) Any medical condition for which the student does not regularly receive legally qualified treatment
- (c) Use of drugs (any drug or agent classified as a narcotic, hallucinogenic, psychotic, psychedelic, or having a similar classification or effects)
- (d) War or act of war, declared or undeclared; participation in a riot
- (e) No refunds will be made in the event the Head of School orders the closure of the school due to an epidemic or when closure is ordered by the local public health authority
- (f) Inability of the school to operate and provide formal academic instruction including closure for any reason
- (g) Any withdrawals after March 1, 2020

- 2. **Non-Medical Withdrawal or Dismissal** — 50% refund of the unused tuition fees, less the student deposit, between September 28th, 2019 and March 2020.

Not covered under the Plan

- (a) Any absence, withdrawal or dismissal prior to attending classes
- (b) Withdrawal caused by insurrection, rebellion, riot, civil commotion or any governmental order directed to the student
- (c) War or act of war, declared or undeclared; any nuclear reaction, controlled or uncontrolled
- (d) Destruction of any school facility due to any cause whatsoever
- (e) Inability of the school to operate and provide formal academic instruction including closure for any reason,
- (f) Boycotting of classes
- (g) Being inducted or drafted into the armed forces including alternative duty as a conscientious objector
- (h) Fear of contagion
- (j) Any withdrawals after June 1, 2019, and prior to the commencement of school in September 2019
- (i) Any withdrawals after March 1, 2020